

Privacy Policy for business and cooperation partners

We hereby inform you about the processing of your personal data and your personal rights as a data subject to which you are entitled.

1 Controller

The FEV company with which you or your organization has a business relationship is the data controller within the meaning of data protection laws. For a list of data controllers, please see the last page of this document.

2 Contact

If you have any questions regarding the processing of your personal data, this information or the assertion of your rights as a data subject, please contact our data protection coordinator:

Phone: +49 241 5689 0

E-Mail: dp-coordinator@fev.com

3 Group Data Protection Officer

Jens-Martin Heidemann

Scheja und Partners GmbH & Co. KG

Adenauerallee 136

53113 Bonn

Phone: +49 228 227 226 0

Contact: <https://www.scheja-partners.de/kontakt/kontakt.html>

Website: www.scheja-partners.de

4 Purposes and legal bases

Below you will find an overview of the purposes and legal bases of the processing of your personal data in the context of cooperation and correspondence with you or your company.

4.1 Data processing for the purpose of conducting a business relationship with you or your company

Usually, we process your data that is necessary for the preparation or implementation of a business relationship with you (Art. 6 para. 1 b GDPR) or your company (Art. 6 para. 1 f GDPR). The purpose of the data processing depend on the specific business relationship and include in particular:

- Preparation of offers and quotations
- Processing of concluded contracts
- Visitor management
- Support of business and cooperation partners; provision of services
- Signing of Code of Conducts (CoCs) and Non-disclosure agreements (NDAs)

- Assessment of creditworthiness
- Maintenance of supplier master data
- Direct marketing, unless you have objected to this
- Exchange of documents
- Documentation of performance and proof of suitability
- Documentation of notices of defects
- Implementation of research and funding projects
- Conducting web or telephone conferences
- Preparation of quotations, order confirmations and invoices
- Financial control and reporting
- Confidentiality interests
- Ensuring (IT) security
- Internal audits, esp. compliance
- Communication with you as a contact person in the context of cooperation with you or your company
- Project management
- Accounting and bookkeeping
- Contract management
- Management of purchase orders

4.2 Data processing when conducting web and phone conferences

When conducting web and phone conferences for online meetings, events, discussions, live online training and other online events (hereinafter “online meeting”), we use the following services:

MS Teams

Note: Insofar as you access the website of the services used to participate in the online meeting, the respective provider is responsible for data processing. With regard to the processing of personal data by the provider, we refer to their privacy policy:

MS Teams: <https://privacy.microsoft.com/de-de/privacystatement>

Various categories of data are processed when using the aforementioned provider. For the invitation, we use the contact data that was provided to us in the context of our business relationship or the initiation of business. These are in particular your name and your e-mail address. Furthermore, we process information that you provide when participating in the online meeting. If this is linked to your person, it is also personal data. This can be, for example, chat data, contributions, and content shared by you during the web meetings, such as presentations and documents. In addition, depending on the medium used, further data (so-called metadata) such as

- **IP address information about the user:** e. g. display name, if applicable e-mail address, profile picture (optional), preferred language

- **Meeting metadata:** e.g. date, time, meeting ID, phone number, location
- **Contents of the online meeting:** e.g. text entries within the chat function, screen sharing, shared documents, image and audio data; in the case of recording, files of all video, audio and presentation recordings (camera and microphone can be switched on or off by each user at any time);
- **In case of dial-in via telephone:** information about the incoming / outgoing phone number, start and end time
- In case of **recordings:** MP4 file of all video, audio and presentation recordings

are collected when you participate in a web meeting.

We only process this data insofar as this is necessary for the implementation of the web meeting and to enable the smooth implementation of the web meeting. We conduct web meetings as part of a contractual relationship or an initiation of a contract with you (Art. 6 para. 2 b GDPR - e.g. webinars, online seminars), as part of a business relationship with the company for which you work (Art. 6 para. 1 f) GDPR - in the interest of carrying out joint projects and other business relationships) or insofar as you have given us your informed consent to do so in individual cases (Art. 6 para. 1 a GDPR).

With your consent, data processing may also include recordings of the online meeting including video and audio recordings, presentations, text files or log files (Art. 6 para. 1 a) GDPR). If we intend to record webinars, online seminars, conferences or other online events, you will be informed in advance. A recording will only take place if you voluntarily consent after prior information.

4.3 Data processing in the context of the assessment of creditworthiness

In the case of contract offers, we carry out an assessment of creditworthiness (Art. 6 para. 1 f) GDPR). In order to check your creditworthiness, we transmit your personal data (name, address, date of birth) provided at the time of conclusion of the contract to the credit agencies named below (No. 6) and obtain information about your creditworthiness from them for this purpose, which we use as a basis for our decision on the conclusion of a contract. In order to be able to clearly determine the identity of a customer, we transmit personal data (name, address, date of birth) provided in the context of the conclusion of the contract to the credit agencies and obtain information from them for this purpose. This check serves to protect against misuse of third-party data by unauthorized persons ("data theft"), e.g. the use of third-party bank data when ordering by telephone or Internet. Based on the results of the creditworthiness and identity check and the scoring procedure, we decide whether and under what conditions the contract with the prospective customer is concluded or the direct debit procedure is made possible for the customer. If there is a reason to reject the contract, e.g., a suspicion of misuse or insufficient creditworthiness, the assessment and the underlying

indications can be reviewed by an employee. If there are concrete indications that our decision is based on data about your person that is not comprehensible or correct, you are welcome to explain your point of view to us, which we will take into account in a new review. You can also obtain information about your personal data and the information and scoring procedure directly from the credit agencies.

4.4 Consent

Under certain circumstances, we also process your personal data based on the consent submitted by you. The purpose pursued with the processing results from the content of the respective consent. This is particularly the case if you have subscribed to our newsletter or otherwise agreed to receive further information about our events. The data processing is based on Art. 6 para. 1 a) GDPR. You can withdraw your consent at any time. Please note, however, that this withdrawal only has an effect for the future, i.e. the legality of the processing of the data already carried out based on your consent up to the time of the withdrawal is not affected by your withdrawal.

4.5 Fulfillment of legal obligation

Your data may also be processed if we are obliged to process your data due to a legal obligation (Art. 6 para. 1 c) GDPR. Such obligations follow, for example, from commercial, tax, money laundering or financial law. The specific purposes of the processing result from the respective legal obligation whereby the processing usually serves to comply with state control and information obligations.

5 Storage period

We will delete your data if it is no longer necessary for the purposes we are pursuing, the storage period specified in the consent has expired or you withdraw your consent and no other legal basis applies and/or legitimizes continued processing. If the latter applies, we will delete your data when these other legal bases cease to apply. We keep your data for a maximum period of 10 years.

In order to comply with the obligations to provide evidence concerning us, we retain the documentation of your consent even after your withdrawal for three years from the end of the year in which you withdrew your consent. The legal basis for this processing is Art. 6 para. 1 c) in conjunction with Art. 5 para. 1 a), para. 2, Art. 7 para. 1) GDPR and Art. 6 para. 1 f) GDPR.

6 Sources

Where applicable, we process not only personal data that we have received directly from you, but via third parties. Below you will find an overview of the corresponding (third-party) sources and the data categories involved:

- Provision of your contact information by your company, e.g. via request portals

- Information about your performance and suitability certificates from your employer, if you are involved in our projects
- Collection of your contact data from publicly available sources, such as the Internet

We receive contact data, data on legal form and business history, bank data, shareholdings and business figures from the following companies for the purpose of the assessment of creditworthiness:

Company: CRIF Bürgel Wirtschaftsinformationen Aachen Dammers & Bittner GmbH

Address: Bardenberger Str. 5, 52146 Würselen

Phone: +49 2405 8092-59

E-Mail: service@birgel-aachen.de

7 Recipients

Within our company, only those departments and employees working there who absolutely need such access to fulfill their functions or tasks have access to your personal data. At our company, these are in particular the employees responsible for you or your company in supplier support, accounting, bookkeeping, controlling, internal auditing and purchasing.

We will only share your personal data with external recipients if there is a legal justification for this or you have consented to it. External recipients may be:

- Other companies of the FEV Group: Insofar as this is necessary for internal administrative purposes, we pass on personal data of our business and cooperation partners within the group of companies.
- Processors: service providers we use to provide services or who are entrusted with the maintenance of our IT systems.
- Public bodies: Authorities and government institutions, such as tax authorities, to which we must transfer personal data for legally compelling reasons.
- Credit agencies: We might transmit personal data collected within the execution of the contractual relationship about the application, implementation and termination of this business relationship. The credit agencies process the data received for the purpose of scoring in order to provide their contractual partners in the European Economic Area and in Switzerland and, if applicable, other third countries (insofar as an adequacy decision of the European Commission exists in respect of these) with information on, among other things, the assessment of creditworthiness. More detailed information on the respective activities of the credit agencies can be found in the information sheets of the credit agencies.
- Other bodies: Under certain circumstances, other bodies may also have access to your personal data, such as management consultants, business auditors, cooperation

partners or auxiliary persons. In this respect, the confidentiality required by law is guaranteed.

- Participants in online meetings and providers of corresponding services: If you participate in our online meetings, internal or external participants of web or telephone conferences may also have access to the data you share.

Diagnostic data may also be collected by the provider for its own purposes. Regarding the processing of personal data by the provider, we refer to their privacy policy:

- MS Teams: <https://privacy.microsoft.com/de-de/privacystatement>

8 Data transmission to third countries

Sometimes your data is transferred to another entity whose registered office or place of data processing is not located in a member state of the European Union or in another state party to the Agreement on the European Economic Area.

If there is no adequacy decision of the European Commission for the third country, we work towards an adequate level of data protection for the transfer of personal data outside the EEA by concluding appropriate agreements with the recipients, which are regularly based on the EU standard contractual clauses, before the data is transferred.

9 Data subject rights

As a data subject, you have the following rights under the GDPR, provided that their respective legal requirements are met:

Access: You have the right to obtain information about the data processed about you.

Rectification: You can request the correction of incorrect data concerning your person. In addition, you can request the completion of incomplete data.

Erasure: In certain cases, you can request the erasure of your personal data.

Restriction of processing: In certain cases, you may request that the processing of your data be restricted.

Data portability: If you have provided data on the basis of a contract or consent, you can demand that the data you have provided is in a structured, common and machine-readable format or that it is transferred to another controller.

Right to object**Individual right to object**

If we process your personal data for the protection of our legitimate interests (Art. 6 para. 1 f) GDPR) you have the right to object to this processing at any time on grounds relating to your particular situation. If you exercise your right to object, we will stop processing your data unless we can demonstrate - in accordance with the legal requirements - compelling legitimate reasons for further processing that outweigh your rights.

Right to complain to the supervisory authority: You have the right to lodge a complaint with a data protection supervisory authority, in particular in the Member State of your habitual residence, employment or the place of the alleged breach, if you consider that the processing of personal data concerning you is unlawful.

State: 23rd July 2024

European FEV company(ies) responsible for the processing (Controller):

Name CRM	Street	ZIP/Postal Code	City	Country
FEV Group GmbH	Neuenhofstr. 181	52078	Aachen	Deutschland
FEV Europe GmbH	Neuenhofstr. 181	52078	Aachen	Deutschland
FEV Dauerlaufprüfzentrum GmbH	Aachener Str. 1	06796	Sandersdorf-Brehna	Deutschland
FEV eDLP GmbH	Auf der Sonnenseite 1	06792	Sandersdorf-Brehna	Deutschland
FEV France S.A.S.	11 RUE DENIS PAPIN	78197	Saint Quentin en Yvelines Cedex	France
FEV Iberia S.L.	World Trade Center / Block Sur -2a Planta	08039	Barcelona	Spain
FEV Italia S.r.L	Energy Center /Via Paolo Borsellino, 38/16	10138	Torino	Italy
FEV UK Ltd.	C-ALPS, Coventry Innovation Village/ Cheetah Road	CV1 2TL	Coventry	United Kingdom
FEV Sverige AB	Theres Svenssons Gata 15	417 55	Göteborg	Sweden
FEV Polska sp. z o. o.	Cholerzyn 467	30-060	Liszki	Poland
FEV Consulting GmbH	Neuenhofstr. 181	52078	Aachen	Deutschland
FEV Test Systems GmbH	Neuenhofstr. 181	52078	Aachen	Deutschland
AAA Automotive Association GmbH	Neuenhofstr. 181	52078	Aachen	Deutschland
FEV Norddeutschland GmbH	Lilienthalplatz 1	38108	Braunschweig	Deutschland
FEV Vehicle GmbH	Erich-Herion-Str. 6	70736	Fellbach	Deutschland
FEV ECE Automotive SRL	Bulevardul Metalurgiei, nr. 77	041836	Bucuresti, Sectorul 4	Romania
etamax space GmbH	Lilienthalplatz 1	38108	Braunschweig	Deutschland

Name CRM	Street	ZIP/Postal Code	City	Country
FEV Netherlands B.V.	Automotive Campus 30	5708 JZ	Helmond	Netherlands
FEV EVA GmbH	Heidemannstr. 41a	80939	München	Deutschland
FEV Austria GmbH	Karl-Punzer-Str. 14	4400	Steyr	Austria
share2drive GmbH	Krefelder Str. 147	52070	Aachen	Deutschland
EDL Rethschulte GmbH	Am Schürholz 1	49078	Osnabrück	Deutschland
FEV CRELTEC GmbH	Steigstraße 40	88131	Lindau	Deutschland
FEV.io	Neuenhofstraße 181	52078	Aachen	Deutschland
FEV Service Management GmbH	Neuenhofstraße 181	52078	Aachen	Deutschland